



**U.S. General Services Administration
Office of Governmentwide Policy**

A large, stylized American flag with red and white stripes and a blue field with white stars, waving across the middle of the slide.

Federal Electronics Challenge

February 7, 2007

Agency Requirements

40 U.S.C. 524, (a) Executive Agencies shall:

- (1) maintain adequate inventory controls and accountability systems for property under its control;
- (2) continuously survey property under its control to identify excess property;
- (3) promptly report excess property to the Administrator of General Services;
- (4) perform the care and handling of excess property; and
- (5) transfer or dispose of excess property as promptly as possible in accordance with authority delegated and regulations prescribed by the Administrator.

(b) Required as Far as Practicable -

Each executive agency, shall--

- (1) *reassign* property to another activity within the agency when the property is no longer required for the purposes of the appropriation used to make the purchase;**
- (2) *transfer* excess property under its control to other federal agencies and to organizations specified in section 321(c)(2) of this title; and**
- (3) *obtain* excess property from other federal agencies.**

Goal is Reuse/Donation

- **REDUCE:** TO LESSEN IN AMOUNT
- **REUSE:** TO USE AGAIN
- **RECYCLE:** TO RECOVER USEFUL MATERIALS FROM, TO REPROCESS WHEN ITEMS CANNOT BE REUSED OR DONATED

Why?

- **IT'S GOOD FOR THE ENVIRONMENT**
- **IT'S GOOD FOR BUSINESS**
- **IT'S GOOD FOR GOVERNMENT**
- **IT'S GOOD FOR RECIPIENTS**

Regulatory Guidance

- **Stevenson-Wydler Act/EO 12999 (Computers for Learning)**
- **Federal Mgmt. Regulation (FMR) 102-36 - Disposition of Excess Personal Property**
- **FMR 102-37- Donation of Surplus Property**
- **FMR 102-39- Replacement Pursuant to Exchange/Sale**
- **Bulletin B-4 Utilization and Disposal of Electronic Equipment**
- **Proposed Bulletin B-15 Procedures Covering the Proper Disposal of IT Hardware**
- **Proposed Bulletin B-16 Stewardship of Federal Assets**

Contact

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www.gsa.gov/personalpropertypolicy