



U.S. General Services Administration

Federal Acquisition Service

Computers for Learning Property Management Division Utilization and Donation Branch

Denise A. Hicks, CPPM

Date February 7, 2007



Donation of Reusable Equipment

What is Reusable Computer Equipment?

Excess personal property that is no longer required by the holding agency

It can be used by another part of the holding agency
or:

Released for re-use



How Can Computer Equipment be Reused?

Under Executive Order 12999, Federal Agencies can transfer "Educationally useful Federal equipment" i.e. computers and related peripheral tools (e.g., printers, modems, routers, and servers), including telecommunications and research equipment, that are appropriate for use in pre-kindergarten, elementary, middle, or secondary school education.



Transfer versus Donation – Stevenson-Wydler Act

15 U.S.C. (i) Research equipment - The Director of a laboratory, or the head of any Federal agency or department, may loan, lease, or give research equipment that is excess to the needs of the laboratory, agency, or department to an **educational** institution or nonprofit organization for the conduct of technical and scientific education and research activities. Title of ownership shall **transfer** with a gift under this section.



Transfer versus Donation - Executive Order 12999

Sec. 2. Efficient Transfer of Educationally Useful Federal Equipment to Schools and Nonprofit Organizations.

(a) To the extent permitted by law, all agencies shall give **highest preference** to schools and nonprofit organizations, **including** community-based educational organizations, ("schools and nonprofit organizations") in the **transfer**, through gift or donation, of educationally useful Federal equipment.



Why a Federal Agency Should Consider CFL?

- Each Federal Agency has the authority to directly transfer their excess/surplus computers to schools
- Hazardous materials in computers and electronics
- Avoid adding to landfills and dump sites
- Return on Investment



GSA Guidance for Managing Disposal of Electronic Equipment

- GSA's guidance comes from the Federal Management Regulations (FMR)
 - GSA's federal disposal process does not address recycling of personal property
 - Recycling is considered as an abandonment/destruction (A&D) action. If GSA is unable to dispose of property through the regular utilization, donation, and sales programs, control of the property for ultimate disposal reverts to the owning federal agency



Computer Disposal Options

- Can the equipment be used by someone else in your office or within your Agency?
- Direct transfer to Computers for Learning Program
 - Currently 18,851 schools and educational non profits registered and no prior GSA Approval; or
- Report to GSA for Normal Disposal Process
- Abandonment/Destruction



How Do I Participate in CFL?

Currently:

- Property Managers (PM's) need to get a registration code from their Agency Single Point of Contact
 - <http://www.computers.fed.gov>
- PM's can use the Post Transaction Module (PTM) simply by registering with their e-mail. A transferee must have an e-mail address that ends in .gov, .mil or fed.us



Post Transaction Module

- Allows Property Manager to register with e-mail address
- After school verification with the National Center for Educational Statistics – PM can register school
 - Very simple process
 - School no longer has to provide information
- Allows PM to move equipment more quickly – less storage issues



Computers for Learning

- The current process is not as effective as it should be
 - Finding a school can be difficult
 - Outdated registrations'
 - Schools do not keep information current
 - GSA does not verify schools
 - Registration is cumbersome
 - Training - If you don't use it you lose it



Future Updates for Computers for Learning

- CFL will become a module in the GSAXcess® Disposal System
- Property Managers will have the same log-in and password for GSAXcess and CFL
- All FSG Class 70 items will automatically be put into the CFL Module, unless the PM decides otherwise
- More fair and equitable distribution of computer equipment



Other Disposal Options

- Offer Property to other Federal Agencies
- If no Federal Agency wants it, then offered to the State Governments
- If no State requests
- Possibly sell
- EPA Read Contract
- UNICOR in lieu of Abandonment and Destruction



U.S. General Services Administration

Federal Acquisition Service

EPA Governmentwide READ Contract

Recycling Electronics and Asset Disposition
Services



[http://www.epa.gov/oamhpod1/admin_
placement/0300115/fact.htm](http://www.epa.gov/oamhpod1/admin_placement/0300115/fact.htm)



Donations in Lieu of Abandonment

- Agencies may donate to a public body in lieu of abandonment.
- UNICOR is a public body and has a computer/electronics recycling program.
- Computers and electronics are de-manufactured and recycled
- Complies with Land Ban Act of May 1994, 40 CFR, Parts 260-279
- [http:// www.unicor.gov](http://www.unicor.gov)



Need More Information

- **Property Managers** – Denise.hicks@gsa.gov or phone 703-605-2877
- **Schools** - Joyce.spalding@gsa.gov or phone 703-605-2888
- **E-mail** – computers.learning@gsa.gov

**When you see a computer ready to retire,
Think of CFL and what the students require!**



Saint Francis Xavier School

Elizabeth A. Williams-Frye
U.S. Department of State
Rm 250 - A/T.M./PMP/BA/PM
1800 North Kent Street
Rosslyn, VA 22209

Dear Ms. Williams-Frye:

Thank you so much for your wonderful donation of computer equipment from the U.S. Department of State to Saint Francis Xavier School. My husband, son, and I thoroughly enjoyed meeting you and Wilma. This transaction was a unique experience for us. Everyone at St. Francis is thrilled with all of the equipment. There was such excitement when we arrived at school with the truckload of equipment.

Enclosed with this letter is a card made by students to thank you personally for helping our school. Rather than inundate you with cards from all students, they made a single card for you and one for Wilma. Each class is mentioned on the cards. I do not have Wilma's last name or an address. Could you please see that she receives her card and our sincere appreciation? Thank you.

Sincerely,
Catherine Franc
Catherine Franc
Principal

rooted in excellence

600 Jefferson Avenue, Moundville, West Virginia 26041 (304) 845-2562

THANK

4

THE

COMPUTERS



St F
School



We greatly appreciate them!!

Kindergarten
First Grade
Second Grade
Third Grade

Fourth Grade
Fifth Grade
Sixth Grade
Seventh Grade
Eighth Grade