

Tools and Resources

The Federal Electronics Challenge (FEC) offers a plethora of tools and resources to new and seasoned partners through a Web site, teleconferences, and a listserv. Whether you are working to set program goals or select an electronics recycler, FEC can help.

FEC Web site

www.federalelectronicschallenge.net

The FEC Web site is a clearinghouse for information on the proper management of electronic products, with tools that focus on each phase of the product life cycle—procurement, use, and end-of-life. Partners can mine the Web site for facts about electronic waste, purchasing tips, packaging instructions, and more.



The Web site is divided into five sections—Overview, Join FEC!, Recognition, Resources, and News/Events. The first three sections provide basic program information and include guidance on registering for the FEC, completing a baseline survey of electronics management practices, setting program goals, reporting annual progress, and achieving recognition. New partners interested in receiving national recognition for their efforts should familiarize themselves with the requirements of each award level by visiting the “Recognition” section of the site.

The “Resources” section includes checklists, tip sheets, presentations, case studies, and other materials to help partners implement their goals. The following are examples of these resources:

- A cross-walk that shows how to integrate electronics management into Environmental Management System requirements.
- Guidelines for the procurement of environmentally preferable electronics, including information on the Electronic Product Environmental Assessment Tool (EPEAT).
- A fact sheet on taking advantage of ENERGY STAR® features, software, and technical support.
- A checklist for completing an on-site review of an electronics recycler.
- Customizable posters for employee education.



“News/Events,” the final section of the Web site, furnishes updates on innovative electronics management practices and lists upcoming FEC events and teleconferences.

FEC Teleconferences

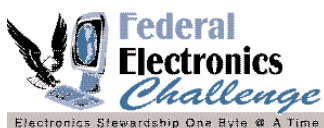
The FEC Program hosts monthly teleconferences that offer an opportunity for partners to hear from experts, network, and learn from one another. Typically, participants download a presentation from the FEC Web site before the call. During the call, a guest speaker delivers the presentation, and then attendees have an opportunity to comment and ask questions. Titles of past presentations include:

- **Donating Electronics.** Participants discovered the key to a successful donation program, addressing liability and other potential problems before they occur.
- **Green Purchasing.** Procurement staff and others learned why and how to purchase environmentally preferable electronics.
- **Data Security.** Attendees received advice on data security and destruction, and a list of questions to ask electronics recyclers about their data security practices.

The FEC steering committee also holds special teleconferences for new partners to provide guidance on completing the baseline survey and setting goals, and advice for promoting the FEC program internally.

FEC Listserve

The FEC Program maintains a listserv for partners, which it uses to distribute the latest news on electronics management as well as information about upcoming FEC events and teleconferences. The listserv also facilitates information exchange between partners, as the unmoderated format allows participants to pose and respond to questions.



The FEC is a voluntary partnership program that encourages federal facilities and agencies to purchase greener electronic products, reduce impacts of electronic products during use, and manage obsolete electronics in an environmentally safe way. For more information, visit <www.federalelectronicschallenge.net>.